



JOB POSITION

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ICT & Engineering R&I funding expert.

PROJECT

USPIR (Unitat de Suport de Propostes Internacionals de Recerca)

Description of the office:

The mission of the USPIR is to proactively support the URV community in obtaining international competitive funds for research and institution-related activities and to offer individualized professional support throughout the pre-award life cycle of each funded project. At such, it aims to:

- Generate knowledge within the URV by promoting, assessing and managing its participation in Research programmes.
- Become a highly effective and efficient user-oriented Customer Services Team.
- Offer the best service to our internal and external users.
- Communicate to research groups the significance of our work and the benefits of our activities.
- Provide researchers with greater support so that they can access competitive funds more easily.
- Provide the researchers with greater support so that they can increase the impact of their research results.

JOB POSITION DESCRIPTION

Reporting directly to the head of USPIR and Vice-rector of Research of the URV, the hired technician will drive the exploration and dissemination of the R&D and innovation funding opportunities for URV researchers and eventually for other research agents and businesses in the area, as well as support the preparation of successful bids for submission.

In this role, the technician will be cooperating and coordinating with a variety of ICT and Engineering researchers, technicians and other staff, as well as R&D policy makers, driving and leading project proposals submission in time, cost and quality.

The main responsibilities will be:

- Advising URV researchers on public funding for R&I projects, mainly from European sources.
- Advising local and regional innovation agents on public funding for R&I projects, mainly from European sources.
- Tracking R&I funding opportunities information and organising infodays and workshops targeting the regional innovation system.
- Finding international partners to enable the creation of international consortiums for eligible applications.
- Creating and feeding a database of strategic contacts.
- Participating in the design and formalization of proposals, including writing support, specifically in the impact and the implementation sections.



PROFILE OF THE CANDIDATES

University degree, preferably in ICT, Electronical Engineering, Telecommunication Engineering or other engineering degrees. PhD will be highly appreciated.

Demonstrated background or skills in the following will be considered in the evaluation:

- English writing in applications for R&D funding
- R&D Project management
- Planning and scheduling of tasks and projects
- Influencing and communication skills
- Teamwork skills

REQUISITES

- English level “proficiency”. French or another language will be considered.
- At least three years of experience in R&I Project Management and/or Pre-award writing.
- The position holder must be able to travel and be able to work on tight deadlines and attend evening or weekend events.
- Ability to work in a team, ability to work independently, organization, friendliness, dynamism, versatility, rigor, responsibility, and confidentiality.

IT WILL BE CONSIDERED

- Ability for personal relationships.
- Complementary training
- Motivation, creativity, initiative and proactive attitude.
- Ability to continue learning, flexibility and adaptability.
- Commitment to quality, optimization of resources and achievement of results.
- Possibility of working in person in the office and working remotely (teleworking), according to the needs of the service.

LABORAL CONDITIONS

- Full time
- Place: USPIR Office (N5 building Campus Sescelades URV)
- Permanent contract
- Group I letter P
- 35.094,58 gross salary
- Starting: End of February 2022



SELECTION PROCEDURE

- **cv selection**: Identificar els CV's aptes i no aptes segons requisits exigits. Els aspirants que no compleixin els requisits indicats en el punt perfil de la persona i requisits no passaran a la següent fase
- **Score Cv** (indicar punts a valorar del Cv i puntuació màxima de cada punt. Establir puntuació mínima, si s'escau, per passar a fase d'entrevista.) PUNTUACIÓ : **50 points**
- **Personal interview**:(OBLIGATORIA: indicar punts puntuació màxima de l'entrevista). PUNTUACIÓ: **50 points**
(indicar que serà on-line)

SELECTION COMMITTEE

- President: .F. Diaz, Vicerector for Research.
- Vocal 1: Ignasi Salvadó Estivill, USPIR Director
- Vocal 2: Dani Ferrer Guallar, USPIR Technician
- Vocal 3: Ana Méndez Soler, FURV RRHH Technician

SUPLENTS:

- Ana Estellés Palanca, USPIR Technician.
- Isabel Parreu Alberich, USPIR Technician.
- David Martin Frigols, FURV Resources Director

With the approval:

- Lourdes Jane (Directora CTTI)

APLICATIONS

The CV must include the DNI / NIE number or personal identity document

Send the CV by the FURV website (<https://www.fundacio.urv.cat/ca/fundacio/borsa-treball/>) or directly to the emails rrhh@fundacio.urv.cat

DATE LINE RECEPTION CV'S

January 14, 2022